

Instruction on your duty to cooperate and the consequences of not cooperating in accordance with Book 1 of the Social Code (SGB I)

Anyone who applies for or receives social benefits must **cooperate** within the scope of his or her possibilities in accordance with §§ 60 ff SGB I in determining his or her asserted need. This includes, among other things, that you have to inform the social welfare authority immediately of all facts concerning your **personal and financial situation**, as well as of **all changes** in facts that have **already been communicated**. This **obligation to cooperate** also applies to **all other household members**.

In particular, the following must be communicated:

- Beginning or termination of a **job/employment** (including marginal employment or "mini-jobs/520.00 € jobs")
- Start or end of an **apprenticeship/training/retraining program**
- Changes in **income and financial circumstances**
- Granting of other benefits (**e.g. unemployment benefit, housing allowance, advance maintenance payments**)
- Conclusion/possession/disbursement of **life insurance and building society savings contracts** or **other investments**
- assertion of **claims against third parties (e.g. maintenance, application for pension)**
- any **change of residence/moving in** or **moving out** of a household member
- any longer absence (e.g. due to cure, hospitalization)
- the ownership, purchase or sale of a **motor vehicle**
- change of marital status (**e.g. marriage, divorce**)
- **pregnancy**, respectively **birth** of a child

At the request of the social welfare authority, you are obliged to specify, **present** or to agree to presentation/transmission of **evidence** by a third party which is necessary to establish your valid need.

If you, as a person seeking or receiving social benefits, do not comply with your obligation to cooperate, or if you make it considerably more difficult to clarify or establish the facts of the case by failing to cooperate or by cooperating insufficiently, the social welfare authority may **refuse** to pay benefits in whole or in part, or **withdraw the assistance** already granted.

A grant decision based on **false or incomplete information** provided by you is **illegal**. Overpaid benefits will be **reclaimed** from you after the decision has been withdrawn. If you provide incorrect or incomplete information, you may be prosecuted for fraud under § 263 of the German Criminal Code (StGB).

I have understood the above information. By signing this form, I certify that I am aware of the obligations to cooperate and the legal consequences.

Place, date

signature of the applicant